

COURT SERVICES COMMITTEE  
MINUTES  
FEBRUARY 2, 2017  
5:00 PM

PRESENT: John O'Neill – Chairman, Abe Forsyth, Clyde Bunch, Tony DelGiorno, Pam Deppe, Catie Sheehan & Todd Smith

MEMBERS NOT PRESENT: none

OTHERS: Mike Torchia, Bob Scherschligt, & Mary Carter (secretary)

Chairman O'Neill called the meeting to order at 5:00 pm and welcomed Todd Smith to the committee. Bunch made a motion to approve the minutes from the January 5th meeting and Deppe seconded. Motion carried (5-0).

**Department Updates:**

**Court Administration: no report**

**Court Services:** Mike Torchia presented:

- Approval to hire a Secretary at an annual salary of \$27,034.00 effective March 27, 2017. Current employee will be leaving the payroll on February 24, 2017.

Bunch made a motion to consolidate all 3 requests from Court Services, Forsyth seconded. Motion carried (7-0)

- Approval to travel for Judge Cavanagh to attend judge's training for Problem-Solving Courts at the National Judicial College in Reno, NV from March 6-9, 2017. Total cost is \$2,213.70 which is paying out of the Adult Redeploy Illinois grant.
- Approval to travel for Leslie Van Riper to attend the Coordinator's training for Problem-Solving Courts at the National Judicial College in Reno, NV from March 20-23, 2017. Total cost if \$2,285.10 which is paying out of the Adult Redeploy Illinois grant.

Bunch made a motion to approve all three & DelGiorno seconded. Motion carried (7-0)

Torchia passed out the Detention's Average Daily Population report to the committee. The average daily population for January is 8.81.

**Circuit Clerk: no report**

**Public Defender:** Bob Scherschligt presented:

- Pre-travel approval for Stephanie Hammer to attend the 2017 Annual Jamie Kunz Illinois Public Defender Voir Dire Workshop & Intensive Trial Advocacy Program sponsored by the Office of the State Appellate Defender. There is no cost to the county. The seminar is in March in Chicago and all expenses are paid by the Office of the State Appellate Defender.

Deppe made a motion to approve & DelGiorno seconded. Motion carried (7-0)

The requisitions were reviewed and signed. Bunch made the motion for requisition approval and Smith seconded. Motion carried (7-0).

There was no old business or public comment. Bunch made the motion to adjourn, seconded by Deppe. The motion carried (7-0) and the meeting was adjourned at 506pm.

APPROVED